

Professional Growth Plan

GUIDELINES FOR DEVELOPMENT

Washington Conference of Seventh-day Adventists

Why

The purpose of the Professional Growth Plan (**PGP**) is to help you focus on specific areas in your experience as an educator. The Professional Growth Plan helps provide a structured, supportive, and collaborative environment to promote professional learning that will further the mission of Seventh-day Adventist education and enhance student learning.

Who

All certified K-12 personnel (full and part-time), are annually required to complete a Professional Growth Plan, and by the date specified, which meets ONE of the performance standards of the Washington Conference. (See *Form.PS*)

How

You may work individually on your stated goal, in a small group, or as a school staff. Your resources may include research, collaboration, courses, Master's Degree program, etc.

Those educators working on Master's Degree Courses during the summer months and who plan to use this course work for their Professional Growth Plan must describe how their coursework will directly affect their students during the school year.

Educators should work on a different Performance Standard each year, unless stated as a long-term plan. (We encourage plans to last no longer than 2 years.) The time spent on your Professional Growth Plan may be recorded as NPUC Continuing Education (Non-Academic Credit) Hours.

***Those who do not hold Washington State Certification, must work on completing their coursework to obtain state certification as their Professional Growth Plan goal.**

When

There are two parts to the Professional Growth Plan. PGP Part 1 is submitted at the beginning of the school year on stated due date. PGP Part 2 is submitted at the end of the school year on stated due date.