

DUE WITH OPENING REPORT

Washington Conference of Seventh-day Adventists
Office of Education

OPENING REPORT SUPPLEMENT

_____ ((Year))
School Report
(One per School)

The following information will help us interpret the Opening Report information and will allow us to extrapolate other statistics on staff-student ratio and personnel costs of education.

School _____ Date _____

1. Please list all school **teaching** and **non-teaching** personnel **who are paid by the local school**. Include clerical assistants, part-time teachers, janitors, bus drivers, playground supervisors, secretaries, treasurers, etc.
2. **Do not include** volunteer help.
3. **Do not list** full-time teaching staff members who are conference-subsidized.

Name	Job Title	If full-time, mark with an "X". If part-time, list hours per week.	If full-time, fill in salary per month. If part-time, fill in rate per hour.
1.			
2.			
3.			
4.			
5.			